



Purpose of Meeting:	Planning Partnership Meeting #1
Location of Meeting:	Microsoft Teams
Date/Time of Meeting:	11 AM-November 16, 2022

Attendees: Heather Apgar- Tetra Tech Emily Vassallo-Tetra Tech Erika Corsi- Tetra Tech Brian Rutherford- Tetra Tech Jim Whitehead Rick Staigle FBC Jim Bass-Tetra Tech Rigo Calzoncin- City of Rosenberg, Director of Public Services Donnie Naylor-Brazos River Authority Emergency Management Coordinator Scott Wieghat-Fort Bend Tyler Werlin- LID Solutions Stacy Slawinski -Fort Bend Jeffery Janecek-Fort Bend Robert Oliver- City of Richmond EMC Trameka Jewett-Missouri City EMC Mark Vogler Annette Guajardo-Arcola Craig Kalkomey-Director of Fort Bend Utility Auth. Erica Molina-Simonton Felix Vargas-City of Fulshear Gabriel Lavine-Sugar Land Vladimir Hidrovo-Alban -Fort Bend Darrell Himly-Rosenberg Sashi Kumar	Tiffany Malzahn-Brazos River Authority Shayna Van Slyke-Fort Bend Misty Tiemann-Secretary of Beasley Rodney Grimmer-Senior Coordinator Fort Bend Andrea James-Planning Coordinator Fort Bend Charles Brockett-Fort Bend Mark Vogler Greg Babst-Deputy Coordinator Fort Bend HSEM Christina Flores- Secretary of Kendleton Gary Stewart- Chief of Police Meadows Place Jack Ashton- Assist. Police Chief Meadows Place Rod Hainey-Public Works Director Meadows Place 281-533-0172 832-361-9677 832-490-6903 Rick Staigle Douglas Barners-Fort Bend Elida Ubernosky-Fort Bend Grady Prestage Shenae Theriot-Mericle-UASI Grants Manager Christina Honzell-Fort Bend HSEM Regional Planner Frank Garza- Fort Bend HSEM Regional Planner Kenny Seymour-Fulshear Russell Piper-Inframark Jeff Perry-Levee Management Services Tyler Werlein-LID Solutions Larry Bittner- Mayor of Pleak Hector Acevedo-Quail Valley UD
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Agenda Summary:	HMP Overview, Planning partnership, public and stake holder outreach, worksheets
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Item No.	Description	Action By:
1.	Welcome and Introductions <ul style="list-style-type: none"> • Heather introduces 2023 HMP update- explains this meeting will assist how to fill out worksheets. 	-
2.	In-Kind Tracking <ul style="list-style-type: none"> • Explanation of participation recording: meetings, input, worksheets, outreach, surveys 	Tetra Tech to provide link to in-kind tracker
3.	Benefits of Hazard Mitigation and Overview <ul style="list-style-type: none"> • Make connections, evaluate risks, look at specific hazards and actions that can be taken. Integrating hazard mitigation plan into day-to-day operation, Incorporate new FEMA local HMP guidance • Need two mitigation actions for every HOC • Understand impact of climate change on hazards 	-



	<ul style="list-style-type: none"> Look at socially vulnerable populations- what is county and jurisdiction doing to address this? Overview is broken into 7 steps Hazard mitigation definition- sustained action taken to reduce or eliminate risk to life and property from a hazard event Why update? - FEMA requirement; helps look at new impacts/hazards; allows us to look at new data and allows municipalities to provide new input 	
4.	<p>Project Organization and Overview</p> <ul style="list-style-type: none"> Planning partnership- Each participating municipality that would like to adopt the plan; must complete worksheets, provide input to planners; attend meetings; identify mitigation actions for your community; involve the public <ul style="list-style-type: none"> Participation Tracker explanation Steering Committee- guides planning partnership and oversees planning process Stakeholders- local business, nonprofits, emergency services present in county TDEM- provide guidance to County to meet FEMA guides; will evaluate plan 	-
5.	<p>Update Risk Assessment</p> <ul style="list-style-type: none"> Look at previous impacts, update assets, analyze risks Review of 2018 HOC List 2023 Potential HOC <ul style="list-style-type: none"> Include Heat and Cold for extreme temp Include riverine/flash/stormwater flood Include severe weather as one HOC Pandemic/Health and Safety addition <p>Update Capability Assessment</p> <ul style="list-style-type: none"> Planning, Administrative, technical, financial, educational and outreach capabilities <p>Update Mitigation Strategy</p> <ul style="list-style-type: none"> Evaluate status of mitigation actions Identify New actions/projects Mitigation Workshop-TBD <p>Update Other Sections of Plan</p> <ul style="list-style-type: none"> County Profile Planning Process Plan Maintenance <p>Submit HMP for Review</p> <ul style="list-style-type: none"> Review draft with planning team Public review for 14 days 	Tetra Tech to distribute worksheets to participants
6.	<p>Went over each Worksheet</p> <ul style="list-style-type: none"> Worksheet A- first table is an explanation of affects felt from County and each jurisdiction from list of FEMA hazards in the worksheet; can add other events that were not FEMA declarations in second table: helps planners see damages and problems Worksheet B-We prepopulated data from 2018 plan; Looks at building code, zoning, and land use codes, staffing available, public outreach Worksheet C-NFIP, CRS Floodplain administrator questionnaire: whoever is most knowledgeable of NFIP program and flooding should fill out Worksheet E- new building permits, looks at new major development and anticipated major development; survey being sent out <p>Worksheet D- update mitigation strategy status from the plan in 2018 and note if it needs to be included in update; worksheets will be blank for those that did not participate in 2018 plan. Heather provides description of table information and status rankings: no progress, ongoing, complete. Another table present for additional actions/projects that may be needed</p>	Tetra Tech to distribute worksheets to participants



7.	<p>Public and Stakeholder Outreach</p> <ul style="list-style-type: none"> • Social Media Posts, • Press Release, • HMP website • Surveys for stakeholder, public and neighboring counties <ul style="list-style-type: none"> ◦ Heather provides information and tips for getting surveys out there; requests photos of social media posts and actions taken by jurisdictions to spread the word <p>Next Steps</p> <ul style="list-style-type: none"> • Heather provides tentative schedule to all meeting attendees • Complete worksheets, workshops, risk assessment meetings, public review, rough draft, final draft public review meeting • Submission to TDEM (30 days) • They can add comments for review • Submit to FEMA (45 days) • They can add comments for review • Approvable Pending Adoption Status • Then HMP can be adopted 	-
	<p>Worksheets-</p> <ul style="list-style-type: none"> • Worksheet A – Hazard Event History – dollar amounts incredibly helpful for this • Worksheet B – Capability Assessment • Worksheet C – NFIP FPA Questionnaire – best person to fill this out is Floodplain Admin – if no Floodplain Admin, person with most knowledge about flooding should fill this worksheet out • Worksheet D – Action Review – previous actions, need progress description of those actions for plan update. If no progress – please explain why • Worksheet E – Building Permits – need to document how much development has/will occur within the county in the next 5 years 	Tetra Tech to distribute worksheets to participants

Meeting concurred at 11:47 AM with no questions or concerns from the attendees. Craig and Brian offer help and assistance to all the municipalities involved.